The Basics of a Teleworking Policy

Everyone should know the basics of teleworking. (Remember when it was called telecommuting.) But how many organizations are utilizing it? What factors are holding you back?

This paper provides a summary of the full document. The full four-page white paper contains the following sections. It is available to licensed TenStep users.

The Benefits

The Problems

Start with a Pilot Project

Sample Teleworking Policy

- Business Case

- Costs

- Hardware / Software

- General Framework / Policies

- Accountability

Summary